

# Sampford Brett Parish Council

## Notice of the Parish Meeting to be held on Wednesday 11<sup>th</sup> December 2024 at 6.30pm in the Village Hall



### How we hold Parish Meetings

- Members of the Public who wish to submit statements, questions, and petitions ahead of the meetings please contact the Parish Clerk at [clerksampfordbrettPC@gmail.com](mailto:clerksampfordbrettPC@gmail.com) or by phone on 01984 632900.
- The Council will send all statements to participating Councillors in advance and respond to all questions and petitions in writing.

### 6.30pm – PRIOR TO THE START OF THE MEETING

**Questions and comments from members of the public:** This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman), to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sampford Brett Parish. No decision can be taken during this session, but the Chairman may decide to refer any matter for consideration.

### Reports from Somerset County Councillors

The Somerset County Councillors are invited to give short oral or written reports on matters affecting Sampford Brett Parish. Members of the public, as well as Parish Councillors, may ask question or make comments on matters raised.

---

## AGENDA

1. To receive apologies for absence and to approve the reasons given. (LGA 1972 s85 (1))
2. Declarations of interests  
Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)
3. To approve and sign as a correct record of the minutes of the Parish Council Meeting held on Wednesday 11<sup>th</sup> September 2024 and the minutes of the Extraordinary Parish meetings held on Wednesday 23<sup>rd</sup> October 2024 and Monday 25<sup>th</sup> November 2024. (LGA 1972 sch 12, para 41(1))
4. Actions from the previous meetings
5. Update on Planning Applications and Permitted Development relevant to the Parish
6. Announcements from the Chair
  - 6.1 Traffic Speeds along Tower Hill
  - 6.2 Local Government Boundary Commission for England (LGBCE) Electoral Review
  - 6.3 Connecting Devon & Somerset (CDS) programme
  - 6.4 Revised Expression of Interest in devolution by Dorset, Somerset, and Wiltshire Councils
  - 6.5 Grant received from SBAG
7. Telephone Kiosk/Village Library Maintenance Work (selection of preferred contractor)
8. Update reports from Councillors.
  - 8.1 Defibrillator - Cllr S Miles
  - 8.2 Footpaths and Rights of Ways - Cllr N Brodrick
  - 8.3 Liaison with Village Hall Committee - Cllr S Voller
  - 8.4 Flood Warden- Cllr B Martin
  - 8.4.1 Minutes of the Flood Response Volunteers Committee (FRVC) – 25<sup>th</sup> November 2024
  - 8.5 Local Community Network (LNC) – Cllr J Swan/Cllr T Skinner
9. Financial Business
  - 9.1 Financial Report as of 30<sup>th</sup> November 2024
  - 9.2 Expenditure Category Breakdown as of 30<sup>th</sup> November 2024
  - 9.3 NJC Salary Award - Formal approval of salary award and if approved, the increase backdated to April 1<sup>st</sup>, 2024
  - 9.4 Schedule of Income and Payments
10. Approval of 2025/2026 Budget
11. Agreement of precept request and authorisation of Precept Demand Form 2025/26 (Local Government Finance Act, 1992)
12. Next Parish Meeting – 19<sup>th</sup> March 2025

**Tracey-Ann Biss** 3<sup>rd</sup> December 2024  
Clerk and Responsible Financial Officer to the Council

Minutes of the Parish Meetings can be viewed at: <https://www.sampfordbrett.org.uk/>